

## **The Name of the Society**

### ***Rule 1.***

- 1.1 The name of the Club shall be the Royston Photographic Society.

## **The Objects of the Society**

### ***Rule 2***

- 2.1 The objects of the Society shall be to promote photography and the development of photographic skills and techniques and in particular to encourage the taking of photographs and any other activities as may be deemed appropriate by the Committee. In the furtherance of these objectives:
- 2.1.1. The Society is committed to treat everyone equally within the context of their activity, regardless of sex, ethnic origin, religion, disability or political persuasion.
- 2.2 The Society shall be affiliated to the (EAF) East Anglian Federation of Photographic Societies and shall adopt and conform to the rules of such association and such other bodies as the Society may determine from time to time.

## **The Constitution of the Society**

### ***Rule 3***

- 3.1 The annual general meeting of the Society shall be held on the first Thursday in July each year when the following business shall be conducted:
- The presentation of the report on Societies activities.
  - The approval of financial accounts.
  - The election of Officers and Committee members for the following year.
- 3.2 Notice of any resolution proposed to be moved at the Annual General Meeting shall be given in writing to the Secretary not less than 14 days prior to the meeting.
- 3.3 The Chairperson shall take the chair at Annual General Meetings and Special General Meetings. If the Chairperson is unable or unwilling to chair the meeting the vice chairperson will chair the meeting.
- 3.4 At the annual general meeting the Officers and Committee shall retire and be eligible for re-election in accordance with rule 6.1.
- 3.5 A special general meeting shall be called at the discretion of the Committee or on the written request of a least two club members. The meeting must be held within 60 days of the request being received. Such meeting shall only deal with matters of which notice has been given in the request which shall form the agenda for the meeting.
- 3.6 A special general meeting shall be quorate if at least 50% eligible members are present at the appointed time.
- 3.7 Notice of the date, time and venue of the AGM is to be given at the clubs regular Thursday meetings for four consecutive meetings prior to the AGM. The Notice of the AGM shall in addition, be posted on the Societies web site.
- 3.8 The agenda for the Annual General Meeting, shall be posted on the designated Club web site.
- 3.9 The annual general meeting shall be in session if at least 25% of the average attendance of eligible members are present at the appointed time. If this number is not present the meeting shall be postponed for not more than 28 days.

---

## **The Management of the Society**

### ***Rule 4***

- 4.1 The management of the Society shall be vested in a Committee elected at the annual general meeting. All members of the Committee shall be eligible members of the Society.
- 4.2 The Committee shall include the offices of Chairperson, Vice Chairperson, Secretary, Treasurer, Competition secretary, Publicity officer and Events Officer
- 4.3 A member of the Society shall not be elected to more than one of the aforementioned Offices of the Society.
- 4.4 The Chairperson shall chair all Committee meetings.
- 4.5 The Committee shall elect from amongst themselves a vice Chairperson who shall deputise for the Chairperson when appropriate.
- 4.6 The Committee shall have the right to appoint an eligible Committee member to any office that may fall vacant during the year.
- 4.7 The Committee shall have the power to delegate or remove its authority to or from any individual Committee member or members as it deems appropriate.
- 4.8 At Committee meetings a quorum shall be formed when a minimum of 50% elected members are present.
- 4.9 The Committee shall meet at least once every 3 months and at such other occasions as may be required.
- 4.10 The Committee may appoint sub-committees for specified purposes which will report back to the main Committee for ratification.
- 4.11 All votes within the Committee shall be carried by a majority. In the event of equality of votes the Chairperson shall have an additional or casting vote.
- 4.12 The discussions held in Committee shall not be confidential unless otherwise agreed.

## **The Members of the Society**

### ***Rule 5***

- 5.1 A member of the Society shall be defined as having an application for membership approved by the Committee on the issue of a receipt for payment of the annual subscription of the Society for the year commencing 1st September. The Committee may refuse applications for membership without assigning any reason.
- 5.2 A senior member of the Society is defined as having attained 65 years of age on or before the end of the membership period.

## **The Procedures for Elections and Voting in the Society**

### ***Rule 6***

- 6.1 All nominees for Officers or Committee membership shall be members of the Society at the time of the annual general meeting.
  - 6.2 All nominations for Officers and Committee membership shall be proposed by eligible members of the Society.
  - 6.3 Nominations for Officers and Committee shall be presented in writing to the Hon. Secretary of the Society.
  - 6.4 Nominations shall only be accepted if seconded by an eligible member, and such nomination agreed by the nominee and the nomination papers signed by them.
  - 6.5 Only members of Royston Photographic Society who are 14 years and over at the date of the meeting shall be eligible to propose, nominate, second or vote.
  - 6.6 All eligible members shall have one vote only per proposition, whether in person at the annual general meeting or special general meeting.
-

- 6.7 In the event of there being more than one nomination for the position of any Officer the meeting shall hold a ballot.
- 6.8 In the event of there being more than four nominations for the ordinary members of the Committee the meeting shall hold a secret ballot.
- 6.9 No proxy votes shall be permitted.
- 6.10 A majority of eligible votes shall identify the winner of any election. In the event of equality of votes the Chairperson shall have the casting vote.
- 6.11 All propositions, with the exception of alterations, additions or deletions to rules, at the annual general meeting shall be carried if a majority of those voting, vote in favour of the proposition. In the event of equality of votes the Chairperson shall have the casting vote.

## **The Procedures for Alteration of Rules in the Society**

### ***Rule 7***

- 7.1 Propositions for alterations, additions or deletions to rules shall only be accepted if seconded by an eligible member.
- 7.2 All propositions for alterations, additions or deletions to rules shall be carried only if at least two-thirds of those voting, vote in favour of the proposition.

## **The Finances of the Society**

### ***Rule 8***

- 8.1 The financial year of the Society shall end on 30th June
- 8.2 All subscriptions are due on the 1st September each year at a rate set by the Committee.
- 8.3 Funds and other property of the Society shall not be distributed among members, save as legitimate out of pocket expenses incurred in the running of the Society, but shall be applied towards the furtherance of the Society's objects or any other charitable purpose.

## **General Regulations of the Society**

### ***Rule 9***

- 9.1 Members wishing to resign from the Club shall notify the Secretary of the Society in writing.
- 9.2 The Committee may alter existing regulations and introduce supplementary regulations as it from time to time deems expedient.
- 9.3 All equipment and funds owned by the Society shall remain the property of the Society. In the event of the dissolution of the Society all the assets of the society shall be disposed of as decided at or by an extra ordinary General meeting of the Society.

## **10. Expulsion and Other Disciplinary Action**

### ***Rule 10***

- 10.1 The Committee shall have power to expel a member when, in its opinion, it would not be in the interests of the Club for that person to remain a member.

Rev A. AGM 05-06-07 : Item 4.2 amended and item 4.13 removed.